

**Virginia Board of Towing and Recovery Operators
Administrative Affairs Committee Meeting
September 29, 2010, 10:00 am
Department of State Police
Police Academy Rm. 219
7700 Midlothian Tnpk.
Richmond, VA**

Members Present:

Woody Herring – Chairman
Richard Metz
Adan Rangel
Brock Cole – Designee for the Commissioner of the
Department of Motor Vehicles

Members Absent:

Mark Sawyers
Andres Alvarez

Staff Present:

Marc Copeland
Kara Corso

Call to Order:

The meeting was called to order at 10:00 am.

Public Comments:

There was no public comment.

Acceptance of Meeting Minutes:

Mr. Rangel moved to accept the minutes from the December 2, 2009, meeting with the correction of the spelling of the name “Linwood” to “Lynwood” in the members present. Mr. Cole seconded the motion and it passed unanimously.

Chairman’s Report:

The Chairman had nothing to report.

Discussion:

The Committee discussed the financial projections of possible reductions in the credentialing fees, and decided it would not be cost effective to reduce the credentialing fees since the treasury loan has not been paid in full.

The consensus of the Committee was that they will take no action on the reduction of the credentialing fees at this time and will suggest that the full Board evaluate the possibility of making a larger treasury loan payment at the end of the fiscal year. The Committee also strongly supports online credentialing and multiyear credentialing options and asked that further information about these options be obtained and presented to the full Board.

Next Meeting:

No meeting was scheduled.

Adjournment:

Mr. Cole moved for adjournment. Mr. Metz seconded that motion and it passed unanimously. The meeting was adjourned at 11:01 am.